

UNIFIED SCHOOL DISTRICT

POSITION: Occupational Therapist

PAY GRADE: Certified Salary Schedule	FLSA STATUS: Exempt
POSITION OBJECTIVE: The job of Occupational Therapist is done for the purpose/s of assessing students' functional development level; maximizing students' functional level; providing information for program development and student placement; improving students' performance; and providing information on child development and/or issues on specific students to instructional personnel.	
DUTIES & RESPONSIBILITIES: (These duties are a representative sample; position assignments may vary.) <ul style="list-style-type: none">• Assesses school site facilities for the purpose of ensuring accessibility in compliance with state and federal regulations.• Assesses students' fine motor skills and developmental skills (e.g. perceptual-motor, motor coordination, sensory development) for the purpose of determining their deficits and developing recommendations.• Consults with teachers, parents, other personnel and/or outside professionals for the purpose of providing requested information, developing plans for services and/or making recommendations.• Facilitates meetings (e.g. IEP conferences, parent meetings, in-services, etc.) for the purpose of developing plans and/or providing information regarding students' functional goals.• Instructs staff, students and parents for the purpose of implementing plans for remediation of functional limitations.• Participates in various meetings (e.g. parent conferences, in-service training, site meetings, etc.) for the purpose of receiving and/or providing information and/or meeting credential requirements.• Prepares documentation (e.g. evaluations, observances, progress, contacts with parents, teachers and outside professionals, etc.) for the purpose of providing written support, developing recommendations and/or conveying information.• Presents information on various topics related to professional expertise in occupational therapy for the purpose of communicating information and gaining feedback on treatment issues.• Researches resources and methods (e.g. intervention and treatment techniques, assessment tools and methods, community resources, etc.) for the purpose of determining the appropriate approach for addressing students' functional goals.• Screens students for the purpose of determining the need for further individualized assessment.• Supervises occupational therapy interns from educational programs and assistants for the purpose of providing ongoing collaboration with COTA's.• Assists other personnel as may be required for the purpose of supporting them in the completion of their work activities.• Other duties as assigned.	

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EDUCATION & EXPERIENCE (positions in this class typically require):

- Bachelor's degree in Occupational Therapy from accredited program approved by the American Occupational Therapy Association
- NDT training preferred
- Minimum of one year clinical experience, sensory integration and pediatric experience preferred

SKILLS (position requirements at entry):

- Demonstrated expertise in screening, evaluation and diagnosis
- Technical competence in designing and implementing treatment plans
- Good communication skills and ability to work effectively with the community, staff and administration

PHYSICAL REQUIREMENTS:

Positions in this class typically require: stooping, kneeling, crouching, reaching, standing, walking, pushing, pulling, lifting, finger dexterity, grasping, talking, hearing, seeing, and repetitive motions.

Medium Work: Exerting up to 50 pounds of force occasionally, and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects.

Incumbents may be subjected to moving mechanical parts, odors, chemicals, extreme temperatures, inadequate lighting, workspace restrictions, and intense noises.

NOTE:

The above job description is intended to represent only the key areas of responsibilities; specific position assignments will vary depending on the business needs of the department.