

OT Norms Cheat Sheet: For Schools

Keyboarding

Grade Level	Attention to assigned task	Accuracy	Speed (WPM=words per minute)	Comments
<u>2nd</u>	7 minutes			Able to use space bar, letter keys
<u>3rd</u>	8 minutes	85%-100%	15 wpm	Able to use space bar, shift, letter and number, esc & backspace keys.
<u>4th</u>		90%-110%	20 wpm	Maintain posture and home row orientation.
<u>5th</u>		90%-100%	25 wpm	Use all keys. Home Row key orientation. Focused on increase speed/accuracy.
<u>6th</u>		90%-100%	30 wpm	
Grade		Handwriting when copying		Handwriting when composing
1		5wpm		
2		6wpm		
3		7wpm		
4		8wpm		4-5 wpm
5		10wpm		
6		12wpm		9 wpm
7		14wpm		
8		16wpm		

7 must-see areas for **screening** a child:

- 1- Hand grasp & dominance.
- 2- Posture & Ambulation in room.
- 3- Cognitive attention to teacher or task.
- 4- Written work.
- 5- Teacher input. (Teacher may tell you valuable information-including sensory needs)
- 6- UE(upper extremity) function-using school tools.
- 7- Modifications or Strategies being used, with sensory & physical needs.

Tips to Remember:

- * If VMI standard score is above 78 Standard Score it may not be enough to qualify services based on the test alone.
- * Let parents know that you work on more than just the stated goals to help their child access the education curriculum.
- * Splinter Skills are isolated skills that do not generalize to other tasks.
- * Use Brilliant Therapy tools to save you time and improve therapy results, and give parents ideas for therapy tasks at home.